

# FINANCE, POLICY AND RESOURCES COMMITTEE

## COMMITTEE BUSINESS STATEMENT

DECEMBER 2016

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported in the Committee's information bulletin. Reports which are overdue are shaded.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Finance, Policy and Resources 3/12/15 Article 11	<p><b><u>Suzunoya Project</u></b></p> <p>The Committee agreed to award grant funding of £1,500 to support the development of the Aberdeen Pilot of the Suzunoya project, to create an open house that offers residents with dementia the opportunity to socially interact and enjoy healthy eating, by covering the cost of bringing experts on Suzunoya from Japan to Aberdeen; and to report back to the Committee on the progress of the Suzunoya Project on Dementia.</p>	<p><b>Dr Morag McFadyen, Lecturer in Biomedical Sciences, RGU extract from email in September 2016 –</b></p> <p><b>Mr Katsuyuki Goto from the Japanese media company CBC Television.co. Ltd and Dr Kazuichiro Hori the Deputy Director for Global Expansion Of Japanese Heathcare, Health Policy Bureau are particularly keen to be involved with our project. We appreciate the council's patience but before spending the monies allocated by ACC we wish to ensure that we collaborate with the appropriate Japanese expert/s in the area. We envisage this to take place within the next 3-6months.</b></p> <p><b>An Information Bulletin Item will be submitted in due course.</b></p>	Sally Wilkins - H&SCP		16/02/17 - Info Bulletin

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2.	Planning Development Management Committee 11/02/16 Article 6	<p><b><u>Display of Plans at Committee</u></b></p> <p>The Committee agreed to remit the issue of technical improvements at committee meetings to the appropriate Committee, including the possibility of obtaining a large HD Screen to display plans in the member's lounge/library.</p>	<p>It is proposed that installing a large screen in the members lounge to view plans will be revisited in 6 months to allow for assessment on whether the recent installation of large screens within Committee Room 2/3 has achieved the desired outcome.</p> <p><b>The 6 month assessment on the installed large screens within Committee Rooms 2/3 has achieved the desired outcome. At this time, there is no requirement for an additional screen to be installed in the Members Lounge. Further discussion, if required, can be held at the Members Services Working Group.</b></p> <p><b>(Recommended for Removal)</b></p>	Anne Griffiths/Paul Alexander – CG		
3.	Finance, Policy and Resources 19/04/16 article 23	<p><b><u>Participatory Budgeting</u></b></p> <p>The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report this to the Committee.</p>		Jo Mackie – CH&I		16/02/17
4.	Finance, Policy and Resources 19/04/16 article 29	<p><b><u>FCHJU Fuel Cell Bus Commercialisation Project</u></b></p> <p>The Committee resolved, amongst other things, (i) to instruct the Director of</p>	This report will go to a future committee meeting. The reason for this is that we are waiting for approval for the FCHJU bus commercialisation application for the European Commission, which is	Andrew Win/Emma Watt – CH&I	07/06/16	01/12/16

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	Communities Housing and Infrastructure 20/01/16 Article 22	<p>Communities, Housing and Infrastructure to report back to Finance, Policy and Resource Committee with confirmation that external match funding was secured for the project; and</p> <p>(ii) to instruct the Director of Communities, Housing and Infrastructure to explore the possibility of increasing the number of buses if match funding could be secured and to report back to the next meeting of the Committee on 7 June 2016 in this regard.</p> <p>At its meeting of 20 January 2016, the Committee agreed amongst other things to instruct officers to present a detailed business case for Aberdeen City Council's participation in the commercialisation project under the proviso that European and external funding sources are secured.</p>	<p>expected in October 2016. We are also actively working with the SCA to confirm the other sources of funding identified in the report.</p> <p><b>On the agenda. (Recommend for Removal)</b></p>			
5.	Finance, Policy and Resources 19/04/16 article 30	<p><b><u>Sport Aberdeen - Contract Revision And Governance Arrangements</u></b></p> <p>The Committee resolved, amongst other things to, agree that Sport Aberdeen will lead and complete the review of the Access to Leisure</p>	<p><b>Meetings to review the service operating agreement are to be held with Sport Aberdeen and Council officers. A report will be submitted to this Committee at its 16 February 2017 meeting to confirm that work is complete and the agreement is ready for</b></p>	Alistair Robertson – SA (Euan Couperwhite)	20/09/16	<b>16/02/17</b>

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		Programme and that the Director of Education and Children's Services report to the Finance, Policy and Resources Committee meeting on 20 September 2016 to provide an update on the review.	<b>signature.</b>			
6.	Finance, Policy and Resources 19/04/16 article 36	<p><b><u>AECC Ltd Service Level Agreement and AECC Operator Procurement</u></b></p> <p>The Committee resolved, amongst other things, to note that a report recommending the preferred bidder after completion of the procurement process would be submitted to the Committee for consideration.</p>	<p>The procurement process for the AECC Operator has been extended to allow additional time for bidders to review the draft contracts prior to officers reporting back to committee with their recommendation.</p> <p>A report will now be going to 1<sup>st</sup> December 2016 FP&amp;R Committee.</p> <p><b>On the agenda. (Recommend for Removal)</b></p>	Andrew Win/Scott Ramsay – CH&I	20/09/16	01/12/16
7.	Finance, Policy and Resources 19/04/16 article 39	<p><b><u>Report on Lease Issues with ALEOs - His Majesty's Theatre Roof Repair</u></b></p> <p>The Committee resolved, amongst other things, to request the Director of Communities, Housing and Infrastructure to submit a report regarding the policy in respect of repairs of all leased properties.</p>	<p>This Report was scheduled for this cycle but due to the amount of resource required to collate lease and title information and identify potential solutions this is being delayed until December 2016.</p> <p><b>An update is provided in the Property Update Report</b></p>	Stephen Booth – CH&I	20/09/16	<b>01/12/16</b>
8.	Property Sub Committee 02/09/15 article 5	<p><b><u>Former Bon Accord Baths Disposal</u></b></p> <p>It was agreed to instruct the Head of Land and Property Assets to enter</p>	<p>The next update meeting is planned for 18 August. A verbal update can be provided thereafter.</p> <p><b>An update is provided in the</b></p>	Neil Strachan – CH&I	By 24/05/16	01/12/16

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		into dialogue with Bon Accord Heritage and report back to this Sub Committee at a future meeting, by 24 May 2016 at the latest, with further detail in relation to their proposals, delivery strategy and timing.	<b>Property Update Report</b>			
9.	Property Sub Committee 02/09/15 article 9	<b><u>Ferryhill Engine Shed – Lease</u></b>  It was agreed to note that the Head of Land and Property Assets will report to the Property Sub Committee on 29 March 2016, with details of what the Trust has provided and a recommendation on a way forward.	At its meeting on 7 June 2016, the Committee agreed to instruct the Head of Land and Property Assets to report back to a future meeting of the Committee with details of what further information had been provided by the Trust and also a way forward for the property.  <b>An update is provided in the Property Update Report</b>	Louisa Ratana-Arporn – CH&I		01/12/16
10.	Property Sub Committee - 17/11/15 (Article 5)	<b><u>Denburn Car Park Site</u></b>  The Sub Committee agreed to instruct the Head of Land and Property Assets to open discussions with NHS Grampian (The Scottish Ministers) over the future of the Denburn car park site and report back to a future meeting of this Committee.	Discussions are ongoing with NHS Grampian. A joint valuation instruction has been drafted and is with NHS Grampian for review. NHS Grampian remain in the process of relocating their services from the property.	Neil Strachan – CH&I	24/05/16	16/02/17
11.	Property Sub Committee - 17/11/15 (Article 7)	<b><u>Bon Accord and St Nicholas Shopping Centres</u></b>  The Sub Committee agreed to (a) remit it to the Head of Land &	A report will be brought forward to the meeting of the Committee on 07/09/16.  <b>An update is provided in the</b>	Stephen Booth – CH&I	07/09/16	07/09/16

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		Property Assets to continue the process in (ii) and to report back to future meetings of the Sub-Committee on any significant progress, with the objective that any renegotiation/ simplification of the ground leases/ development agreements should, as a minimum, leave the City Council in no worse legal/ financial/ property management position than we enjoy at present; and (b) that the Head of Land and Property Assets investigate taking the former indoor bowling centre to the market, reporting to a future meeting of this Committee.	<b>Property Update Report</b>			
12.	Property Sub Committee - 17/11/15 (Article 8)	<p><b><u>Site at Beach Esplanade/ King Street</u></b></p> <p>The Sub Committee agreed to instruct the Head of Land and Property Assets to market the site for the development of a Muslim and Islamic centre to take account of all aspects surrounding best value including project delivery, governance structure, legal status, community support, technical ability and funding in addition to price reporting back to the 29<sup>th</sup> March 2016 meeting of this Committee.</p>		Neil Strachan – CH&I	21/06/17	
	<b>Finance</b>	<b>The Committee agreed to instruct</b>				

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	<b>Policy and Resources Committee – 20/09/16 (Article 5)</b>	<b>officers to take forward the agreed recommendations of the Property Sub Committee on 17 November 2015 with the founding trustees of the Aberdeen Islamic Charitable Trust and to report back to Council on progress at the meeting on 21 June 2017</b>				
13.	Property Sub Committee - 17/11/15 (Article 10)	<b><u>Wallace Tower, Tillydrone</u></b> The Sub Committee agreed to (a) investigate how the potential provision of Community Facilities at and around a redeveloped Wallace Tower will fit into the overall provision of Community Facilities in the Tillydrone area, as envisaged by the CH&I Committee and approved at their meeting on 27 August 2015 (see paragraph 5.12 of the report); and (b) report back to the meeting of this Sub-Committee on 24 May 2016	Tillydrone Community Development Trust (T.C.D.T.) is currently finalising a Business Plan for their proposed development of the Wallace Tower and the surrounding part of Seaton Park. The Business Plan will be ready in early October and will be used as a key element of various funding applications, over the next year. The Head of Land & Property Assets shall submit a report on the remit to the next F,P&R Committee meeting on 1st December, 2016.  <b>An update is provided in the Property Update Report</b>	Jim Argo – CH&I	24/05/16	01/12/16

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14.	Finance, Policy & Resources Committee – 19/04/16	<p><b><u>Removal of 77-79 Bon Accord Street</u></b></p> <p>The Finance, Policy &amp; Resources Committee of 19 April 2016 agreed to transfer item 9 (Removal of 77-79 Bon Accord Street), to the Property Sub Committee and to request that the report to the Sub Committee outlining options for its future use explore whether the property could be used for housing.</p>	<p>An update was provided in the last Property Update Report for the meeting in September. There will be no further report until the property is marketed.</p> <p><b>(Recommended for Removal)</b></p>	Stephen Booth – CH&I	07/09/16	
15.	Finance, Policy & Resources Committee – 07/06/16 Article 14	<p><b><u>Small Financial Assistance Grants And Gala Funding 2016/17</u></b></p> <p>The Committee resolved, amongst other things, to instruct the Head of Finance to report on the process and application form for community gala grants at the end of the financial year.</p>		Karen Black - CG	08/06/17	



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16.	Finance, Policy & Resources Committee – 07/06/16 Article 19	<p><b><u>Strategic Infrastructure Plan – City Centre Masterplan Projects</u></b></p> <p>The Committee resolved, amongst other things to agree to the provision of regular progress updates on the City Centre Masterplan projects to the Finance, Policy and Resources Committee, as part of the regular Strategic Infrastructure Plan reporting process.</p>	Information is included within the Strategic Infrastructure Plan report.  (Recommend for Removal)	Marc Cole - OCE David Leslie – CG	01/12/16	
	Finance, Policy & Resources Committee – 20/09/16 Article 15	The Committee resolved that a breakdown on the committed spend from the combined expenditure of £610k be outlined in a future report to Committee.				
17.	Finance, Policy & Resources Committee – 07/06/16 Article 20(B)	<p><b><u>Aberdeen Sports Facilities Strategy</u></b></p> <p>The Committee resolved, amongst other things, to note that the long term Sports Facilities Strategy would be presented to a future meeting of the Finance, Policy and Resources Committee in November 2016.</p>	On the agenda. (Recommend for Removal)	Alistair Robertson – SA (Euan Couperwhite)	01/12/16	

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18.	Finance, Policy & Resources Committee – 07/06/16 Article 23	<p><b><u>Thomas Blake Glover House - Alternative Uses Of The Property</u></b></p> <p>The Committee resolved, amongst other things, to instruct officers to report back to a future meeting of the Committee with the financial implications of the report.</p>	<b>On the agenda. (Recommend for Removal)</b>	Richard Sweetnam – CH&I	01/12/16	
19.	Finance, Policy & Resources Committee – 07/06/16 Article 25	<p><b><u>Service To Deliver Mobility Equipment Hire</u></b></p> <p>The Committee resolved, amongst other things, to instruct officers to periodically update the Committee on the progress of Shopmobility in implementing the scheme.</p>		Donald Urquhart – CH&I	16/02/17	
20.	Finance, Policy & Resources Committee – 07/06/16 Article 27	<p><b><u>Art Gallery Redevelopment Fundraising</u></b></p> <p>The Committee resolved, amongst other things, to note that a further progress report on fundraising would be presented to the Finance, Policy and Resources Committee in November / December 2016.</p>	<b>On the agenda. (Recommend for Removal)</b>	Euan Couperwhite - ECS	01/12/16	

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21.	Finance, Policy & Resources Committee – 07/06/16 Article 32	<p><b><u>Gospel Hall, New Pier Road, Footdee - Proposed Community Asset Transfer</u></b></p> <p>The Committee resolved, amongst other things, to remit it to the Head of Land and Property Assets to negotiate appropriate terms and conditions of a Community Asset Transfer and report back to the Committee's next meeting on 7 September, 2016 in order that the Committee might consider the formal approval of same.</p>	<p>Fittie Community Development Trust have asked for further time to identify funding sources for the purchase and redevelopment of the Gospel Hall. Further discussions are also required in relation to the clawback provisions.</p> <p>Officers within Land and Property remain in regular contact and are supporting the community in their aspirations. A Report will be brought to a future committee.</p> <p><b>An update is provided in the Property Update Report</b></p>	Stephen Booth – CH&I	20/09/16	
22.	Finance, Policy & Resources Committee – 07/06/16 Article 32	<p><b><u>Site 10 Whitemyres Avenue And Site 16 Lang Stracht</u></b></p> <p>The Committee resolved, amongst other things, to instruct the Head of Land and Property Assets to report to a future meeting of the Committee on the options for the future use of site 16 Lang Stracht.</p>	Discussions have opened with a party interested in the purchase of the site which may form the basis of a late report to committee.	Stephen Booth – CH&I	01/12/16	
23.	Finance, Policy & Resources Committee – 20/09/16 Article 16	<p><b><u>Opportunities for Tackling Poverty and Inequality/Tackling Food Poverty</u></b></p> <p>The Committee agreed:- (1) to ask officers to report back to Finance Policy and Resources</p>	<b>An update report is included within the agenda</b>	Graeme Gardner/Paul Tytler/Laura Penny – CH&I	16/02/17	

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		<p>Committee on the 16 February 2017 with an Anti-Poverty strategy on these key themes and provide an action plan to tackle poverty and inequality;</p> <p>(2) to instruct the Director of Corporate Governance to ensure that the recommendations if approved contained in agenda item 7.3 (Sustainable Food Cities Tackling Food Poverty) were adopted within the Anti- Poverty strategy that was being reported to the Committee in February; and</p> <p>(3) to instruct the Director of Corporate Governance to bring a report back to the next Finance Policy and Resources Committee on how the Council can help to ensure no child was exposed to hunger during the school holidays and to write to the Rt Hon Frank Field MP DL confirming Council's position.</p>				
24.	Finance, Policy & Resources Committee – 20/09/16 Article 18	<p><b><u>Aberdeen Japan Strategy</u></b></p> <p>The Committee agreed to accept one further (final) report in January 2017 at the conclusion of the Strategy period, detailing the activity delivered in Year 2 (2016) and evaluating the impact of the Strategy overall.</p>		Morag McCorkindale – CH&I	16/02/17	

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25.	Finance, Policy & Resources Committee – 20/09/16 Article 20	<p><b><u>Review of Access to Leisure Scheme</u></b></p> <p>The Committee agreed:-</p> <p>(1) to instruct Officers to pass the report in its entirety to the Disability Equity Partnership and Grampian Regional Equality Council for their comments and recommendations;</p> <p>(2) to instruct the Director of Education and Children's Services to bring a final report to the Finance Policy and Resources Committee in December taking cognisance of the comments from the Disability Equity Partnership; and</p> <p>(3) to instruct the Director of Education and Children's Services to set out the Financial Implications of the proposed recommendations contained within the December report.</p>	The FP&R committee report (September 2016) has been sent to the Disability Equity Partnership (DEP) and Grampian Region Equality Council (GREC) for their comments. Representatives from the Access to Leisure Working Group will be attending the DEP meeting on 16 <sup>th</sup> November 2016. No comments have as yet been received from GREC. There is a significant amount of additional work to address the revised recommendations tabled at the FP&R; therefore the final report will be presented to the February 2017 meeting.	Jill Franks - SA	1/12/16	16/02/17
26.	Finance, Policy & Resources Committee – 20/09/16 Article 26	<p><b><u>Property Asset Management Policy and Framework</u></b></p> <p>The Committee agreed that a report on the Property Asset Management Strategy be brought to this committee on 8 June 2017.</p>		Alastair Reid – CH&I	08/06/17	
27.	Finance, Policy & Resources Committee – 20/09/16 Article 28	<p><b><u>Review of Bookings and Lettings Procedures in Schools and Learning Centres</u></b></p> <p>The Committee agreed:-</p>		Andrew Jones – ECS and Kay Diack - CHI	20/09/17 and 16/02/17	

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		<p>(1) to instruct officers, in partnership with Sport Aberdeen, to investigate the feasibility and implications of transferring responsibility for administering the bookings and lettings system from Sport Aberdeen to an appropriate team within Aberdeen City Council, and to report their findings and recommendations to Committee in September 2017;</p> <p>(2) to instruct officers, in partnership with Sport Aberdeen, to carry out a detailed analysis of the current charges for bookings and lettings of schools and learning centres, and to report to Committee in February 2017 with recommendations on any required changes to the scale of charges, to ensure the financial viability of the bookings and lettings system;</p>				
28.	Finance, Policy & Resources Committee – 20/09/16 Article 40	<p><b><u>Environmental and Flood Prevention Works at Heathryfold Park</u></b></p> <p>The Committee agreed:-</p> <p>(1) to seek grant funding for the enhanced environmental proposals; and</p> <p>(2) to report back to committee on the outcome of the grant applications, and partnership options, prior to delivery of enhanced</p>		Bill Watson – CH&I		08/06/17

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		improvements.				